

PART-TIME COLLECTIONS CLERK

The City of Hamlet is currently accepting applications for a part-time Collections Clerk. Requires graduation from an accredited high school; college preferred. Must have cash register experience, computer skills and the ability to work with the public in a courteous manner. Must be able to work a flexible schedule with approximately 15-20 hours per week. Pay is \$10 per hour. Drug screen and background check required. Applications may be obtained from Hamlet City Hall 201 Main St or at www.hamletnc.us Position open until filled. EOE