

**HAMLET CITY COUNCIL BUDGET RETREAT MEETING  
HAMLET LIBRARY CONFERENCE ROOM  
MAIN STREET, HAMLET, NC 28345  
DAY 2 - SATURDAY, MARCH 7, 2015 - 9:18 AM**

**MINUTES**

***Governing Body Present:***

Mayor William Bayless  
Council Member Tony Clewis  
Council Member Eddie Martin  
Council Member Pat Preslar  
Council Member Jesse McQueen  
Absent: Mayor Pro Tem Johnathan Buie

***Staff Present:***

City Manager Marcus Abernethy  
City Clerk Tammy Kirkley  
Police Chief Scott Waters  
Fire Chief David Knight  
WTP Supt. Robert Brown  
Zoning Gail Strickland  
Collections Ernie Billingsley  
Museum Director Chuck McShane

**1. Call to Order.** Mayor Bayless called the meeting to order.

**2. Review of Presentations and Prioritizing.**

**Prioritizing Scale**

**1**- This Year      **2**- Mid-Year (Nov/Dec)      **3**- Next Year      **4**- 4-5 Years  
**NCO**- Non Capital Outlay

<b><u>Department</u></b>	<b><u>Amount</u></b>	<b><u>Priority</u></b>
<b><u>Sanitation:</u></b>		
Knuckleboom Loader	\$160,000	2
125 Garbage Receptacles	\$9,500	1
Bulldozer		4
<b><u>Shop:</u></b>		
Mechanic School		NCO
Diagnostic Software		NCO

Mr. McQueen asked to have Bryan Carter attend the next budget meeting to help in answering questions that may come up regarding the shop.

**Collections:**

Sewer machine	\$60,800	2
Utility Mapping Project	\$30,000	1
Relining Sewer Main Hamlet Ave, Front St., Raleigh)	\$80,000	3

**Water & Streets Department:**

Torpedo – Hydraulic Boring Machine	\$12,000	1
Dump Truck	\$79,000	2
Backhoe	\$105,000	3

**IT:**

Sound system (do in-house)	\$10-14,000	1
Team Viewer		NCO
Projector & Mechanical Screen		NCO

**Museums & Depot:**

Camera System		
Increase Travel Line Item		
Asst Part Time (as needed/training)	Manager to consider	
Facade Grant Program	Manager to consider	

**WTP:**

Raw Water Pump	\$23,000	1
City Lake Dam Engineering Project	\$500K- \$1M	4

**Police Department:**

2 cars @ \$24,000	\$48,000	1
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12 Tasers @ \$1,100	\$13,200	1
6 Body Cameras @ \$300	\$1,800	1
21 Body Cameras @\$300		2-3
Assault Rifles		
Bullet Proof Vests	\$700 each	3
4x4 Vehicle		4

**Waste Water Treatment Plant:**

Replacement Aeration Pump	\$12,700	1
Electric Gate - safety	\$8,000	2
Clarifier Panels	\$20,000	1
John Deere lawn mower- 72” cut	\$10,200	2- NCO
Belt Press	\$500,000	4
Tanker Truck	\$120,000	3

**Parks & Recreation:**

Lawn Mower- 72”	\$10,200	1-NCO
Trailer	\$1,500	1
Gym Scoreboard (check on donation)	\$3,300	1

Consolidate grass cutting services during the summer; consider several part-time employees verses one full-time employee in Parks & Recreation.

**Building & Maintenance:**

Used Work Van	\$up to 15,000	1
Fire Alarms City Hall	\$	1
Security Alarms Shop	\$	1
Outside Cameras	\$	1
Security Alarms City Hall	\$	2
Carpet Police Station	\$	1
Carpet Library	\$	1
Generator Transfer Switch	\$12,000	4
Alt Gen Switch – ck price on radios	Get Estimate	1-2

**Fire Department:**

Radios	\$720 each	2
Fire Hose	\$12,000	1

**Water & Finance:**

Server & Computers	\$6,800	1
Look into a UPS for server & telephone connection		

**City Clerk:**

Option 2 Clerk Certifications		1
Chairs in Chambers		4

Council talked about rewording line item for travel and training; recommendations for pay steps and define a list of certifications to be considered for an incentive raise; giving an increase for degrees.

Closed Session Meetings – It was the consensus of council to hold the closed session meetings in the Police Department conference room and to be effective immediately.

**Code Enforcement:**

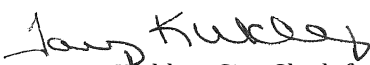
Continued Demolitions	\$20,000	1
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The manager will update the list as prioritized today for the April meeting and will bring the items rated #1 to council. The manager hopes to shoot for zero appropriations from fund balance.

Mr. Clewis will check with the State to get specifics about the possibility of a labor contract with inmates. The first Budget Work Session will be April 2, 2015, Hamlet City Hall at 5:30 pm.

**3. Adjournment.** At 12:00 noon, Council Members Clewis and Preslar motioned to adjourn. The vote passed 5-0.

Respectfully submitted,

  
Tammy Kirkley, City Clerk for Hamlet

