

Fire Chief

The City of Hamlet is currently seeking a Fire Chief. Responsibilities for this position include, but are not limited to: the development and management of the annual budget for the fire department; plans, directs and supervises all operations of the fire department and its personnel; interprets policy, procedures and standards and ensures their appropriate application; coordinates emergency operations, activities with the City Manager and other departments and outside agencies; enforces fire code and directs the inspection of commercial structures for compliance; maintains records, files and prepares reports of the fire department. Requirements include excellent oral and written communication skills. Must possess a valid NC driver's license; certification as a firefighter II and an EMT; Level II Fire Inspector preferred or the ability obtain. Associate's Degree in Fire Science or other related field, supplemented by advanced courses and seminars in fire administration and fire rescue; Bachelor's Degree preferred. Considerable experience of an increasingly responsible nature in municipal fire and rescue service to include experience in a supervisory capacity; or an equivalent combination of education and experience. Must pass physical, background check, & drug screen. Salary is dependent upon education and experience. Please send letter of interest, resume, and city application to Edna Miles, HR Director PO Box 1229 Hamlet, NC 28345 or to emiles@hamletnc.us. City applications may be found at Hamlet City Hall or at www.hamletnc.us. Open until filled. EOE